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20 September 2019

**CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY MEMBERS UPDATE**

**CORPORATE YEAR 2019/20**

**SEPTEMBER 2019 – ISSUE 2**

The content of this MEMBERS UPDATE covers all services.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the article.

If a Member wants to place an item on the Committee agenda in connection with any article in the Update, please provide it to [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk) or telephone 01695 585017 by 12 Noon on Friday 27 September 2019.

**Members Item / Councillor Call for Action**

If a Member wants to place an item on the Corporate and Environmental O&S Committee Agenda, please complete the attached Member Item / Councillor Call for Action Pro Forma (Appendix B) and return it to [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk) by 12 Noon on Friday 27 September 2019.

(The Press are asked to contact the Consultation and Communications Manager for further information on this Update).

**1. GENERAL**

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| 1B | MINUTES OF THE LANCASHIRE POLICE AND CRIME PANEL       | 35 - 36 |

**2. PERFORMANCE MONITORING**

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**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

For further information, please contact:-  
Ethan Hales on 01695 585016  
Or email [ethan.hales@westlancs.gov.uk](mailto:ethan.hales@westlancs.gov.uk)



**‘MEMBER UPDATE’ REQUEST  
CORPORATE AND ENVIRONMENTAL OVERVIEW  
SCRUTINY COMMITTEE**

**MEETING: 10 October 2019**

**This form must be received by Member Services, 52 Derby Street, Ormskirk by:- 12 noon on Friday 27 September 2019.**

**Member Update Issue: 2**

Councillor:	
Article No:	
Subject:	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

**Please advise Member Services on 01695 585065 if at any time you wish to withdraw this item following receipt of further information or e-mail [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk)**

<p><b>1. What are your reasons for requesting the item?:</b></p>          
<p><b>2. What outcome would you wish to see following discussion of the item?</b></p>          

**FOR MEMBER SERVICES USE ONLY**

Received by:	Date of Committee:
Date: _____ Time: _____	Chief Executive informed <input type="checkbox"/>
Head of Service informed <input type="checkbox"/>	Chairman informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed: <input type="checkbox"/>



**3. What have you already done to resolve this issue?**

**Potential means of pursuing an issue before resorting to a Member Item/CCfA:**

- Raise Ward Issue as a 'Patch Problem'
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate Cabinet member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route
- Put forward the issue as a topic for inclusion on an O&S work programme

**The following are potential reasons why your Member Item/CCfA may not be considered further:**

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A review into the general issue is included in an O&S work programme
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of Executive Call In
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an 'excluded matter' (Constitution 18.3)

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Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed <input type="checkbox"/>